

Volunteer Application Form

*Confidential*

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| --- |
| ***>>Tell us who you are and how to get in touch with you*** |
|  |  |  |
| Full Name |  |  |
|  |  |  |  |  |
| Address  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  | Post Code |  |  |
|  |  |  |  |  |
| Phone |  | Mobile |  |  |
|  |  |  |  |  |
| Email address |  | Date of Birth |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| ***>>Who can we contact in case of an emergency?*** |
|  |  |  |  |  |
| Name |  |  |  |  |
|  |  |  |  |  |
| Phone |  | Mobile |  |  |
|  |  |  |  |  |
| Relationship to you |  |  |  |  |
|  |  |  |  |

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| --- |
| ***>>Which volunteer role(s) are you interested in?*** |
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|  |  |  |
| --- | --- | --- |
| 🞎 | Under 19 Group Activities | 🞎 Over 19+ Group Activities |
| 🞎 | Administration | 🞎 Minibus driving |
| 🞎 | Fundraising | 🞎 Trustee |
| 🞎 | Gardening |  |

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|  |  |  |  |
| ***>>Tell us about any interests, hobbies, experiences, activities you engage in and/or previous volunteer experience and any way in which these could be relevant to you volunteering with InterAct*** |
|  |
|  |  |  |  |
| ***>>Transport:*** | Do you have your own transport? Yes/No | Would you be willing to use this? Yes/No |
|  |
| ***>>Your availability****:* *We are flexible and some roles do not need fixed times, but it helps us to know when you could be available* |
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|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| Morning | 🞎 | 🞎 | 🞎 | 🞎 | 🞎 | 🞎 | 🞎 |
| Afternoon | 🞎 | 🞎 | 🞎 | 🞎 | 🞎 | 🞎 | 🞎 |
| Evening | 🞎 | 🞎 | 🞎 | 🞎 | 🞎 | 🞎 | 🞎 |

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| ***>>Who can we contact for references?*** |
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| Please provide details of two referees who we may approach for references. Referees should have known you for at least two years and should not be relatives. If you are at school/college this should include your tutor or head teacher. Please ensure that you have permission from the referees for us to contact them. |
|  |  |  |  |
| Name |  | Name |  |
|  |  |  |  |
| Relationship to you |  | Relationship to you |  |
|  |  |  |  |
| Address |  | Address |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Phone |  | Phone |  |
|  |  |  |  |
| Email |  | Email |  |

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| ***>>Equal Opportunities*** |
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| InterAct works to assist a broad spectrum of people into work/volunteering/training.We welcome applications from all sections of the community, and we request that you complete the Equal Opportunities Monitoring section of this form. |

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| ***>>Criminal Convictions*** |
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| Having a police record does not necessarily mean that you cannot volunteer for InterAct. However the nature of the individuals helped by InterAct is such that you are exempt from the requirements of the Rehabilitation of Offenders Act 1974. You are required to complete an enhanced DBS check (for volunteers this is free of charge). |
| You are required to disclose as follows:Do you have a criminal conviction? **YES / NO** ( If yes, please supply details on a separate sheet) |

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|  ***>> Data Protection*** |
| The Data Protection Act 2018 controls how your personal information is used by organisations, businesses or the government. The Data Protection Act 2018 is the UK’s implementation of the General Data Protection Regulation (GDPR). Your information will be held securely and confidentially. It will only be accessed by authorised personnel to capture, store and use data to report outcomes. Our Data Protection Policy can be found on our website, at: <http://www.interact.org.uk/keeping-you-safe/key-policies> By signing this form you are confirming that you are consenting to InterAct holding and processing your data for the purposes detailed above. |
| ***>> Promotion and Publicity*** |
| InterAct produces a range of resources to demonstrate the difference our work is making. We like to share the experiences of real people who are involved in our services as it helps to illustrate what we do. This can be in the form of newsletter articles, photographs, feedback, case studies etc.Please let us know whether you give consent to InterAct to use such materials in reports, leaflets, newsletters, activity programmes etc: **Yes/No**You can choose to have your name published or remain anonymous (in which case, we will use an alias).Please let us know whether you give consent to InterAct to use your name: **Yes/No** |
| ***>> How did you hear about volunteering at InterAct?*** ***E.g. Volunteer Essex, internet search, or via a school, college or CVS, (Please specify which school/organisation)*** |
|  |
| ***>>Declaration*** |
| I confirm that to the best of my knowledge all the above information is true and correct. I understand that any offer of volunteering with InterAct is subject to satisfactory references and an Enhanced Disclosure check with the Disclosure and Barring Service (DBS check).

|  |  |  |
| --- | --- | --- |
| Signature |  | Date |

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*Please return to: Volunteering Team, InterAct, Moulsham Mill, Parkway, Chelmsford, CM2 7PX*

*Telephone: 01245 608333 Email:* *volunteering@interact.org.uk* *Web:* [*www.interact.org.uk*](http://www.interact.org.uk)

*Registered Charity No 1048631 Company Registration Number 3087233 Revised 03/2022*

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| --- | --- |
| *Registered Charity No 1048631* | **EQUAL OPPORTUNITIES MONITORING***CONFIDENTIAL* |

InterAct is committed to Equal Opportunities and affirms the value and worth of every individual and rejects all discrimination on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation.

In order to assist us in monitoring the effectiveness of our policy and procedures in this area we would be grateful for your assistance in filling out the form below. These details are confidential and do not form part of your application to volunteer.

Completion of this section of the form is optional, and information given will not be shared with third parties.

This information is important for our service provision and for project monitoring and evaluation information required by our funding providers.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Role applied for |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Gender | Female Other (please state): | 🞎  | Male | 🞎 | Prefer not to say 🞎 |  |  |
|  |  |  |  |  |  |  |  |
| Are you | In voluntary work | 🞎 | Employed | 🞎 | In education or learning | 🞎 |  |
|  | Retired | 🞎 | Under 19 NEET | 🞎 | Unemployed | 🞎 |  |
|  | Prefer not to say  | 🞎 |  |  |  |  |  |

**Ethnic Origin (Please tick as appropriate)**

|  |  |  |  |
| --- | --- | --- | --- |
| Ethnicity | ✓ | Ethnicity | ✓ |
| 1: Bangladeshi Asian | 🞎 | 13: Mixed – White and Black African | 🞎 |
| 2: Black African | 🞎 | 14: Mixed - White and Black Caribbean | 🞎 |
| 3: Black British | 🞎 | 15: Mixed Ethnic Group | 🞎 |
| 4: Black Caribbean | 🞎 | 16: Other Asian background | 🞎 |
| 5: Black Other | 🞎 | 17: Other Ethnic Group | 🞎 |
| 6: British Asian | 🞎 | 18: Pakistani Asian | 🞎 |
| 7: Chinese | 🞎 | 19: Prefer not to say | 🞎 |
| 8: Eastern European | 🞎 | 20: Romany Gypsy | 🞎 |
| 9: Gypsy | 🞎 | 21: White – British | 🞎 |
| 10: Indian Asian | 🞎 | 22: White – Irish | 🞎 |
| 11: Mixed – Other mixed background | 🞎 | 23: White – Other white background | 🞎 |
| 12: Mixed – White and Asian | 🞎 | 24: Traveller of Irish heritage | 🞎 |

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